

3rd March 2021

Dear Student

Re-opening of Write-Trak from Monday 8 March

I would like to pay tribute to you as students for the resilience, flexibility and patience that you have displayed in recent months as we have all had to deal with the impact of the pandemic on our lives. Write-Trak and the tutors have been inspired by you each week and we appreciate just how difficult and disruptive this time has been for you.

Further to the Government's announcement on 22 February, I am writing to advise you that we are now preparing to re-open our sessions to all students from Monday 8 March.

Covid-19 testing

We strongly recommend that students are tested weekly (Lateral Flow Tests). Please ask your parents/carers to book a symptom free Covid-19 test via the government website <https://www.kent.gov.uk/social-care-and-health/health/protect-kent-and-medway/test-and-trace/symptom-free-testing> and follow the booking procedure. Write-Trak continue to implement their stringent Policies and Procedures, risk assessments, and COVID-19 risk plans are in place for tutors and each pupil.

Staying safe in tuition

Until we're advised by Public Health England that it is no longer necessary, all students and staff must continue to:

1. Practice regular handwashing and/or use the hand sanitiser provided.
2. Wear an appropriate face covering at all times, unless you are eating. Except where exemptions apply.
3. Observe social distancing in tuition wherever possible and follow any directional signage or instructions from tutors regarding keeping a distance from others.

In short, we're asking everyone to please remember 'Hands, Face, Space' which continues to be the key method that we can all use to keep safe and prevent the virus spreading.

If you need support

We understand that the prospect of returning to tuition and adjusting to a new routine may be unsettling for some of our students. If you are worried or anxious please contact us so we are able to support you in the best way possible.

In closing, I would like to thank our students for the hard work and determination that you have displayed during, what has been, a disrupted year. Every week our tutors and staff tell me of the brilliant work that students have been doing, and I'm pleased to have seen so many examples of it myself.

I look forward to seeing you all back in tuition.

Stay safe.

Anna